



JOB DESCRIPTION

JOB TITLE	ended position provides aca	
	participants in the Upward Bound	Program

- Completes and submits advising reports on each participant monthly, and assists the Director with the planning and implementation of the instructional component, educational, cultural, social enrichment activities, and college visits;
- Maintains confidentiality of information exposed to in the course of business regMC 3(i)-4.6(n)10.8(e)-1.6(s)Lbl <

NOTE: The above statements are intended to describe the general nature and level of work being performed by the person assigned to this job. They are not intended to be an exhaustive list of all
