

# **GALVESTON COLLEGE GENERAL GUIDELINES ON ACADEMIC AND PROFESSIONAL PREPARATION**

In accordance with the policies and procedures of Galveston College, the rules and regulations of the Texas Higher Education Coordinating Board, and the *Principles of Accreditation* of the Commission on Colleges of the Southern Association of Colleges and Schools, all full- and part-time faculty teaching credit courses at Galveston College must meet the following appropriate criteria for academic and professional preparation.

## For Faculty Teaching General Education, Academic, or Transfer Courses\*

All full-time and part-time faculty members teaching credit academic or transfer courses must have completed at least a minimum of 18 graduate semester hours in the teaching discipline and hold a master's degree, or hold a minimum of a master's degree in the discipline (i.e., a major in the teaching discipline).

## For Faculty Teaching in Work Force Education Occupational, and/or Technical Areas\*

All full-time and part-time faculty members teaching in Work Force Education, occupational, and/or technical areas that are components of associate degree programs not usually resulting in college transfer, or in the continuation of students in senior institutions must possess appropriate academic preparation or academic preparation coupled with work experience. The minimum academic degree for faculty teaching in Work Force Education, occupational, and/or technical areas must be at the same level at which the faculty member is teaching which must be coupled with appropriate work experience and demonstrated competencies. However, the preferred combination is a minimum of a baccalaureate degree with at least three to five years of appropriate work experience. In addition, faculty members must hold and maintain all appropriate certifications and/or licenses.

If a Work Force Education, occupational, and/or technical course or area is designed for transfer or if the majority of the students in the course or program transfer to a senior institution, the minimum academic preparation is the same as for faculty who teach academic and transfer courses or programs.

## For Faculty Teaching Remedial or Developmental Education\*

All full-time and part-time faculty members who teach in remedial or developmental education programs must hold at least a baccalaureate degree in the discipline related to their assignment. In addition, the faculty should have either teaching experience in the discipline related to their assignment or graduate training in remedial or developmental education. The preferred preparation is the same as for academic/transfer courses.

## \*Exceptions / Additional Considerations:

The College may consider an exception to the above criteria as the College seeks to employ competent faculty members qualified to accomplish the mission and goals of the institution. When determining acceptable qualifications of its faculty, the College will give first consideration to the highest earned degree in the discipline. However, the College may also consider competence, effectiveness, and capacity, including, as appropriate, undergraduate and graduate degrees, related work experiences in the field, professional licensure and certifications, honors and awards, continuous documented excellence in teaching, or other demonstrated competencies and achievements that contribute to effective teaching and student learning outcomes. The Vice President of Instruction is responsible for justifying and documenting the qualifications of the faculty.