



JOB DESCRIPTION

JOB TITLE: Faculty Pedagogical Leader (FPL) & Learning Assistant Program Developer	FLSA: Exempt
Department: Title V Grant	Date: 12-04-2023
Security Sensitive: Yes	Grade: C43
Reports To: Title V Project Director	

Job Summary

Under the general direction of the Title V Project Director and the Vice President for Instruction, the Faculty Pedagogical Leader & Learning Assistant Program Developer will lead institutional change in instruction, teaching, and learning through implementation of a Learning Assistant (LA) program.

Essential Functions

- Lead the development, planning, coordination, and assessment of the learning assistant program designed to support student success, transition, retention, and transfer;
- Lead the course redesign of gateway courses by pathway with the LA model;
- Identify, train, and supervise the LA students;
- Develop and teach the LA pedagogy course to LA students every fall and spring term;
- Lead the development and coordination of an annual LA summer institute for faculty and learning assistants (students);
- Support faculty acting as **LA mentors** for the identified gateway courses;
- Collaborate with Instruction and faculty to support and assist faculty with course redesign using the LA model;
- In collaboration with the **Inclusive Pedagogy Taskforce**, coordinate and assist with faculty professional development and training in the LA model, inclusive pedagogy, and active learning strategies;
- Collaborate with external Partners (e.g., experts and consultants) regarding the learning assistant model and program (e.g., the Learning Assistant Alliance, Texas State University Department of Physics (<https://www.txst.edu/physics/laprogram/learning-assistants.html>));
- Collaborate extensively with the **Pathway Retention Leader** to assist with the development of the Major Advisor Model and First Year Experience by Pathway;
- Collaborate with IT and the Pathway Retention Leader to assist in the customization, implementation, and faculty/staff training of new technology applications or platforms (e.g., CRM Advise, Comevo, webpage design, data analytic tools, etc.);
- Collaborate with the project Director and the Pathway Retention Leader to develop and execute pathway-specific **transfer agreements and maps** with our university partners;
- Assist project Director with project evaluation and reporting;
- Performs other duties as assigned.

Signature

Date