Dropdown menu title: GETTING STARTED How to register online

- 1. Go to _____
- 2. Enter a Course code Number or a Keyword

Example: Phlebotomy

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4. Click on Select (choose the course you would like to register for)

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Instructors	Patrice M. Hill			
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5. Click on Select this Section

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- 6. This course example requires that both courses need to be selected. Click on Next.
- 7. Complete the Person Identification Questions All items with an * must be filled in to save your profile. When you have completed the form, then click on the Submit button.

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8. Complete the Additional Details questions. When you have completed the form, then click on the Submit button.

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11. Payments must be made at the time of registration. Please contact the Continuing Education Office if you are requesting a payment plan. The Continuing Education Office located on the first floor of Moody Hall, at 4015